

**Town of Sunset Beach
Planning Board Meeting
March 20, 2014**

MINUTES

Members Present: Carol Santavicca, Chairwoman; Tom Vincenz, Vice-Chairman; Member Al Seibert, Noelle Kehrberg, Len Steiner, and Sybil Kesterson

Members absent: Member Bob Tone

Staff Present: Susan Parker, Town Administrator; Randy Walters, Building Inspector; and Lisa Anglin, Planning Board Secretary

Chairwoman Santavicca called the meeting to order and called for draft agenda amendments.

Consideration of Minutes for Approval

The Board reviewed the November 21, 2013, January 16, 2014, February 6, 2014 and February 20, 2014 minutes and made minor grammatical corrections.

MEMBER KESTERSON MADE A MOTION TO APPROVE THE NOVEMBER 21, 2013, JANUARY 16, 2014, FEBRUARY 6, 2014 AND FEBRUARY 20, 2014 MINUTES AS AMENDED. VICE-CHAIRMAN VINCENZ SECONDED THE MOTION. CHAIRWOMAN SANTAVICCA CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

UDO Administrator Report

UDO Changes Ready for Final Review

The Board and Staff reviewed the UDO Amendment Schedule Draft 2 and the UDO Amendment Recommendations. Chairwoman Santavicca called for a motion to approve pages 7 and 8-12 of the UDO Amendment Schedule Draft 2.

MEMBER SIEBERT MADE A MOTION TO APPROVE PAGE 7 OF THE UDO AMENDMENT SCHEDULE DRAFT 2. MEMBER KESTERSON SECONDED THE MOTION. CHAIRWOMAN SANTAVICCA CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

VICE-CHAIRMAN VINCENZ MADE A MOTION TO APPROVE PAGES 8 – 12 OF THE UDO AMENDMENT SCHEDULE DRAFT 2. MEMBER SIEBERT SECONDED THE MOTION. CHAIRWOMAN SANTAVICCA CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

The Board was requested to review both documents for grammatical errors and provide changes to Lisa Anglin by March 31, 2014. The Board will consider forwarding the UDO Amendment Schedule Draft 2 and the UDO Amendment Recommendations to Council during the April 3, 2014 meeting.

UDO Administrator Report (Cont.)

Staff Review of Changes to Flood Map and FEMA Regulations

Randy Walters advised that the bill is still being amended by the House and Senate and advised that no amendments are needed as of now.

Other Reports

Town Council Meeting

Roundabout Update - Sandy Wood advised that the roundabout crews are starting construction and the project is slated to be finished in late June.

Technical Review Committee

No report given.

Old Business

Noise Regulations

The Board is waiting for information from other jurisdictions concerning noise ordinances.

Pier Head Alignment

Staff is working with CAMA for permitting and then surveying work will begin when the Council funds the project.

CR1 Review

The Board discussed the CR-1 zone.

Adaptation of Vision Plan into Overlay District

The Board agreed to begin the Overlay District discussions at the next meeting.

Board of Adjustment

Lisa Anglin advised that the interviews have been scheduled and the Council is expected to make the appointments during the April 7, 2014 Council meeting. An ETJ member is still needed.

New Business

None

Public Comments

None heard.

VICE-CHAIRMAN VINCENZ MADE A MOTION TO ADJOURN THE MARCH 20, 2014 MEETING. MEMBER KEHRBERG SECONDED THE MOTION. CHAIRWOMAN SANTAVICCA CALLED FOR A VOTE AND THE MOTION CARRIED BY A UNANIMOUS VOTE.

Town of Sunset Beach
Planning Board

Carol Santavicca, Chairwoman

Submitted by:

Lisa Anglin, Planning Board Secretary

*The March 20, 2014 Minutes were approved by the Planning Board during the April 3, 2014 Meeting.